



right here right for you

Thank you for trusting Community Financial for your banking needs. We are providing you this form to make it easier for you to close your account at another financial institution. If you have any questions please call Community Financial Credit Union at (877) 937-2328.

---

### Close Account Authorization

Date: \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Regarding Account Number: \_\_\_\_\_

To whom it may concern:

I have recently changed financial institutions and I hereby authorize you to close my account with your institution. Please forward any remaining balance, plus interest, on the closing date to:

Mail to me at: \_\_\_\_\_

Send the funds electronically to my account at Community Financial Credit Union:  
Name on my Community Financial Account: \_\_\_\_\_  
Community Financial Account Number: \_\_\_\_\_ Checking/Savings: \_\_\_\_\_

**I have enclosed a Deposit Slip/Voiced Check for verification.**

**The Community Financial routing number is 272483743.**

Mail to Community Financial address: Community Financial ATTN: Mail Deposits, PO Box 8050, Plymouth MI, 48170-8050

If you have any questions please feel free to contact me. Thank you.

Sincerely,

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_